

November 4, 2008

The Muncy Borough Council met at their monthly work session with the following members present: President Vivian Daily, Vice President Galen Betzer, Karen Richards, Linda Stein, Lloyd Wurster and Dana Bertin. Also, Borough Manager Ed Coup, Police Chief Richard Sutton, and Mayor Anthony Rizzo.

Guests: Dan Arnold
 Marcia Arnold
 Howard Langdon
 Tom Gardner
 Wayne McPherson

President Daily called the special meeting to order at 6 pm in the Muncy School District Board Room located in the Margaret Waldron Building.

President Daily gave opening remarks. Howard Langdon then spoke about the complexity of the authoritative responsibilities of the Borough and the Authority. He remarked that the Municipal Authority and the Borough Council are separate and distinct corporate entities. He went on to say that the Borough does the expense budget, but revenue is not as clear. Insofar as bank accounts, the borough is responsible for the water. The setting of rates is proposed by Borough Council. Mr. Langdon said that the Borough has authority to fix rates for the water system. The Borough proposes, the Authority approves.

Dave Smith suggested that each entity prepare a list of potential issues to discuss. There then was discussion on the resignation of Mike Fornwalt from the Authority. Mr. Langdon feels the Municipal Authority has the responsibility of appointing a member. Ms. Richards said that Council's intent was to have two council members on the Municipal Authority Board. Mr. Gardner talked about potential conflict of interest if council members serve on the Municipal Authority Board. Dave Smith indicated that he has found no formal By-Laws ever creating the expanded Board.

Other comments: Ms. Richards felt the Borough would have the legal standing in any potential litigation with Hamersley. Mr. Langdon will be handling any legalities with Hamersley. He felt it was a good idea to have Dave Alexander on the Board. There was a question asked on the selling of water to gas/oil drillers, and who has the responsibility for initiating discussion with them. Mr. Langdon felt that there needs to be a rational basis for allocating expenses in the water budget, and Ms. Stein indicated that council is working on this. Ms. Richards felt that there needed to be more discussion on water rates. Mr. Gardner said that the bond agreement stipulates how the water revenues are handled.

Mrs. Daily commented that she wants the process of evaluating the respective rules to proceed without difficulty and thus enabling both entities to an agreeable conclusion. Mr. Langdon said that the budget has to have input with the engineers. Mr. Gardner remarked that Entech Engineers has budget involvement with water and sewer. Ms. Stein asked Mr. Gardner to inform Ed Pietroski, Entech Engineer, to next week's budget meeting (November 13, 2008). For clarity, Ms Richards stated that Unitech was appointed as engineer of record for water operations according to council meetings dated February, 2007.

President Daily then called the regular meeting to order at 7:07. President Daily gave the invocation and Mayor Rizzo the Pledge of Allegiance.

Citizen Participation

Alicia Myers talked about how tree funds are allocated. Citizen Dan Arnold asked if it was legal to record Council meeting minutes.

Approval of Minutes from October 7, 2008

Mr. Betzer made a motion to approve October 7, 2008 minutes as presented, with Ms. Richards making a second. All voted in favor. Motion approved.

Approval of Minutes from October 23, 2008

Mr. Betzer made a motion to approve October 23, 2008 minutes as amended, with Ms. Richards making a second. All voted in favor. Motion passed.

Treasurers Report

Ms. Richards made a motion to approve the General Fund report, with Mr. Betzer making a second. All voted in favor. Motion passed.

Mr. Bertin made a motion to approve the Sewer Fund report, with Ms. Richards making a second. All voted in favor. Motion passed.

Ms. Richards made a motion to approve the Water fund report, with Mr. Betzer making a second. All voted in favor. Motion passed.

Ms. Richards made a motion to approve the Liquid Fuels report, with Mr. Betzer making a second. All voted in favor. Motion passed.

Mr. Betzer made a motion to approve the Equipment Fund report, with Mr. Betzer making a second. All voted in favor. Motion passed.

Mr. Bertin made a motion to approve the Building Fund report, with Mr. Betzer making a second. All voted in favor. Motion passed.

Mr. Bertin made a motion to approve the Special Account report, with Mr. Wurster making a second. All voted in favor. Motion passed.

Ms. Richards made a motion to approve the Shade Tree report, with Mr. Betzer making a second. All voted in favor. Motion passed.

Mr. Betzer made a motion to accept the Treasurers Report in its entirety with Ms. Richards making a second. All voted in favor. Motion passed.

Old Business

Ms. Richards made a motion to approve Burning Ban Ordinance 499, with Ms. Stein making a second. All voted in favor. Motion passed.

New Business

It was noted that Michael Fornwalt had submitted his resignation on October 23, 2008. Mr. Betzer made a motion to accept Mr. Fornwalt's resignation, with regret. Ms. Richards seconded the motion. All voted in favor. Motion passed.

President Daily then appointed Ms. Richards as Water Committee Chairperson, and Mr. Wurster as Equipment, Property and Grounds Chairperson.

Ms. Stein briefly talked about an Internship Program for the Downtown Program. Deadline is December 8, 2008.

Council assessed that the *PSAB Monthly Magazine* is a valuable resource for council members and requested that the borough subscribe for all council members.

The library roofing bid was discussed. No action was taken.

Chief Sutton recommended that council announce, prior to their meeting, that it is being recorded.

Borough Reports

Solicitor – No Report

Borough Manager. Mr. Coup informed council members that the water line project is finished, but because of pending litigation, no final payment has been made. He also reported that Christine Maggi, from Lycoming County Water Authority were meeting with Borough representatives on November 10th, 2008 to discuss the County purchasing water from the Borough.

Paving for 2008 is complete, and the Streets Supervisor is satisfied with the work being done. Leaf pickup is to start October 29th, with Muncy Prison pre-release prisoners helping. Mr. Coup also announced that the West Water Street Pump Station engineering is almost complete.

Mr. Coup informed Council that John Klim, Larry Clark and he had met to review bids submitted for the re-roofing of the Library. Finally, he said that he had attended several meetings with the new treasurer as well as the finance committee as work continues developing the 2009 budget.

Police Chief – As Submitted.

Fire Chief – Verbal report.

Tax Collector – As submitted.

Health Officer – No report

Zoning Officer – As submitted.

Department Reports – As submitted.

Committee Report

Water Report. Mr. Bertin and Mr. Coup gave an update on the water line project.

Sewer Report. Mr. Betzer and Mr. Coup gave an update on the engineering for the West Water Street Pump Station rehabilitation.

Streets Report. Mr. Betzer and Mr. Coup gave council an update on the finalizing of the 2008 COG Paving.

Finance. Ms. Stein said that the finance committee is busy working on the budget and they meet each Thursday.

Personnel. President Daily made a motion to hire Mary Lynn Rager from Hughesville effective November 20, 2008.

President Daily and Mr. Betzer talked about the benefits that the County can offer to the Borough.

Ms Daily made a motion to appoint Mary Lynné Rager as Borough Secretary/Office Manager and it was seconded by Ms Richards. All voted in favor. Motion passed.

Equipment, Property and Grounds. No report.

Community Relations. No Report.

Borough Ordinance. No Report

There being no further business, on motion of Mr. Bertin and seconded by Mr. Wurster, Council adjourned at 8:30pm.

Respectfully submitted,

Edward Coup
Acting Secretary