

May 15, 2008

The Muncy Borough Council met in regular/works session with the following members present: President Vivian Daily, Vice-President Galen Betzer, Karen Richards, Linda Stein, Dana Bertin Acting Solicitor Sara Steinbacher, Sec/Treas Elaine McAleer, Borough Manger Ed Coup and Police Chief Sutton.

Guest:	Dan Arnold – Resident	Marcia Arnold – Resident
	Barron Zimmers – Resident	Darla Zimmers - Residents
	Patriek Donnelly – Sun-Gazette	John Bender – Uni-Tec Engineering

President Daily called an Executive Session at 7:00 PM to discuss personnel issues. The meeting was called to order at 7:04 PM in Muncy School Boardroom located in the Margaret Waldron Building with President Daily presiding. Invocation provided by Mrs. Daily. Followed by the Pledge of Allegiance.

Bid Opening - 1994 Chevy pick-up w/ dump bed – 1 bid was received from Alvin Wommer in the amount of \$5,200.00. Motion to accept Mr. Wommer's bid was made by Ms. Richards. Motion was second by Mr. Betzer. All were in favor. Motion carried.

Guest to be heard: John Bender representing Uni-Tec Engineering gave Council Members an update on the current waterline replacement project. If weather permits Main Street will be paved by weeks end. If rain occurs, the paving will be done on Monday. There is still restoration work that needs to be redone. Mr. Bender also explained how liquid damages are claimed on a project. Main Street was contracted to be substantially completed by November 12, 2007 with final completion by December 12, 2007. The contractor requested for a change order for a new substantial completion date of December 20, 2007. The request was denied because inter-connections were not complete. The contractor's actual substantial completion date was January 9, 2008, 58 days after the contractual substantial completion date. As of this date, the contractor is 155 days over the final completion date. Liquidated damages liability is \$1000.00 per day. The contractor was advised at the May 5, 2008 meeting that the Main Street component of the project was contractually in the liquidated damage phase. Mr. Bender also updated Council on the progress of Carpenter/East Penn Streets portion of the project. A change order was issued to increase it from a 60 day contract to a 90 day contract, due to phasing work on East Penn St. The Notice to proceed was issued on March 15, 2008. June 14, 2008 is the substantial completion date with July 14, 2008 being the final completion date. The solicitor was asked to write a stern letter to the contractor after reviewing the contract.

Minutes meeting April 1, 2008

Motion to accept the minutes from the meeting held on April 1, 2008 was made by Ms. Richards and second by Mr. Bertin. All were in favor. Motion passed.

Minutes meeting April 17, 2008

Motion to accept the minutes from the meeting held on April 17, 2008 was made by Mr. Bertin and second by Ms. Richards. Mr. Betzer abstained. Motion passed.

Treasurer's Report as of April 30, 2008:

General Fund Account \$153,332.34
Checks # 5898 to 5954 in the amount of \$127,971.89

Motion to accept by Mr. Betzer
Second by Mr. Bertin. Motion carried.

Sewer Project Fund \$97,438.63
Sewer Revenue Account \$57,860.54
Checks # 3409 to 3429 in the amount of \$12,297.41

Motion to accept by Mr. Bertin
Second by Mr. Betzer. Motion carried

Water Revenue Account \$50,776.54
Checks # 2757 to 2775 in the amount of \$88,888.57

Motion to accept by Mr. Bertin
Second by Ms. Stein. Motion carried

Liquid Fuels Account \$ 74,475.53

Motion to accept by Mr. Bertin
Second by Ms. Richards. Motion carried.

There was nothing new to report in the following accounts

<i>Equipment Fund Account</i>	\$ 102,370.58	<i>Building Fund Account</i>	\$137,567.67
<i>Recreational Fund</i>	\$ 16,044.67	<i>Shade Tree Account</i>	\$ 4,123.13
Christmas Light Fund	\$ 3,760.35	<i>Police Grant Fund</i>	\$ 1,747.16

Motion by Mr. Richards and seconded by Mr. Bertin to accept treasurer's report as presented.
Motion carried.

Correspondence:

- R.J. Patrizio Pool requested their annual allotment.
- Regional Main Street Program submitted an updated vision statement
- Copies of any written comments from the recent public meeting on the zoning ordinance

Borough Reports:

Borough Manager- as attached

Police Chief – A total of 59 calls where made in the month of April w/ 24 citations issued.

Fire Chief – No report was given.

Tax Collector – For the month of April, \$158,577.48 was collected for R/E tax and \$297.80 was collect in Occupational Privilege Tax.

Health Officer No report was given.

Zoning Officer – For the month of April, there were 15 permits request and 14 permits issued. Departmental reports were also reviewed

Committee Reports:

Water- Nothing new to report at this time.

Sewer On the recommendation of the engineer and solicitor, Mr. Bertin made the **motion** to accept Miller Pipelines alternate bid for the 2008 Slip lining project. The cost would be \$59,080.00. Motion was second by Mr. Betzer. All were in favor. Motion carried.

It was noted that the cost to redo the road leading into the sewer plant was approximately \$900.00 to oil or \$4000.00 to chip. With the up coming construction to the plant, the consensus of Borough Council was to just oil the road.

Streets Mr. to accept the COG stone bid was made by Mr. Betzer and second by Ms. Richards. All were in favor. Motion carried. The lowest bidders were Hawbaker and Dushore Construction.

Finance Ms. Stein noted the 2009 Budget process will begin in July. She asked Council to forward any input to her.

Personnel On the recommendation of Mayor Rizzo, Mr. Betzer made the **motion** to hire Anthony Oeler as a police officer at the pay rate of \$16.00/ hour. Motion was second by Ms. Richards. All were in favor. Motion carried.

Mrs. Daily made the **motion** to promote Officer James Dorman to Sergeant. Motion was second by Ms. Richards. All were in favor. Motion carried.

Council received a requested from a full-time employee who originally started as a part-time employee for his vacation to accumulate from his hire date. Council granted his request.

**Equipment,
Property &
Grounds**

Nothing new to report at this time.

**Public Health
& Safety**

Nothing new to report at this time.

**Community
Relations**

Earlier this week, the committee had an informal meeting with representatives from Community Economical Development, Lycoming County Community Planning and The Greenway Partnership. Funding and grant availability was discussed.

**Borough
Ordinance**

Ms. Richards requested the solicitor to review Ordinance 459 – Demolition. She would like to see the process of obtaining an application changed from the office to Council. Other concerns were exceptions based on size and the Police Chief would like to have the fines reviewed.

Roundtable:

Mr. Betzer asked what the next step will be in the proposed zoning ordinance. Mrs. Daily informed Mr. Betzer that written comments were being accepted until May 16 and at that time comments heard at the public meeting and written comments will go to the Advisor Committee.

Being no further business the meeting was adjourned at 8:32 PM by motion of Dana Bertin and seconded by Karen Richards. All were in favor. Motion carried.

Respectfully submitted,

Elaine McAleer, Secretary/Treasurer