

August 5, 2008

The Muncy Borough Council met in regular session with the following members present: President Vivian Daily, Vice President Galen Betzer, Karen Richards, Dana Bertin, Rodney Knier, Linda Stein, Mike Fornwalt, Borough Manager Ed Coup, Police Chief Richard Sutton and Mayor Anthony Rizzo

Guests:	Dan Arnold	xxx rOHRBACH
	Betsy Thompson	Alicia Myers
	LeeAnn Stump	Wayne Wolfgang
	Eva Breneisen	

President Daily called the meeting to order at 7:00pm in Muncy School District Boardroom located in the Margaret Waldron Building. Invocation was provided by Mrs. Daily followed by the Pledge of Allegiance which was led by Mayor Rizzo.

**Minutes from July 1, 2008**

Motion to accept minutes from July 1, 2008 meeting made by Ms. Richards seconded by Mr. Knier. Motion passed with all voting in favor.

**Minutes from June 19, 2008**

Motion to accept minutes from the July 17, 2008 meeting made by Ms. Richards seconded by Mr. Knier. Motion passed with all voting in favor.

**Public Comment**

None

**Treasurers Report**

Motion by Mr. Knier and seconded by Ms. Richards to approve General Fund Report. Motion passed with all voting in favor.

Motion by Mr. Bertin and seconded by Knier to approve Sewer Revenue Account Report. Motion passed with all voting in favor.

Motion by Mr. Knier and seconded by Ms. Richards to approve Water Revenue Account Report. Motion passed with all voting in favor.

Motion by Ms. Richards and seconded by Mr. Bertin to approve Liquid Fuels Report. Motion passed with all voting in favor.

Motion by Mr. Fornwalt and seconded by Mr. Bertin to approve Equipment Fund Report. Motion passed with all voting in favor.

Motion by Mr. Fornwalt and seconded by Mr. Bertin to approve Building Fund Report. Motion passed with all voting in favor.

Motion by Mr. Knier and seconded by Ms. Richards to approve Special Account Report. Motion passed with all voting in favor.

Motion by Mr. Fornwalt and seconded by Ms. Stein to approve the Shade Tree Fund Report. Motion passed with all voting in favor.

Motion by Ms. Stein and seconded by Mr. Betzer to approve the Police Grant Report. Motion passed with all voting in favor.

Motion by Mr. Bertin and seconded by Mr. Fornwalt to approve Treasurers Report in its entirety. Motion passed with all voting in favor.

### **Correspondence**

None

### **Old Business**

Discussion took place on the Borough's Demolition Ordinance. The Borough Solicitor talked about the ordinance and said he will continue to work on it. He is to check with Williamsport about how their demolition ordinance reads. Once he is done with it, he will circulate a draft to the council in the middle of August.

Discussion on Ordinance 466. After much discussion with council and the solicitor, it was agreed to leave it the way it currently is. It was felt that the current ordinance does not mandate that the Borough Manager live in Muncy.

### **New Business**

Audit. Ms. Richards initiated a discussion on whether the Borough may have a problem if they don't have a policy in place for the custodial credit risk for the financial accounts they keep in the local bank. The solicitor advised the council to hold direct talks with the local bank to see that type of protection they can offer. Mr. Knier suggested it may be prudent to shop around for depository's. Ms. Richards mentioned several questions on the deposit details for sewer and water receipts. More discussion then took place. It was suggested that the Borough consider taking credit card payments for sewer and water bills. Solicitor suggested this be part of the talks we have with the different banks if we are looking for other depository's.

Muncy Municipal Authority. Mr. Fornwalt suggested having a joint meeting between the Authority and Council. It was noted that this would have to be advertised as a public meeting. The solicitor mentioned that according to his research, the Authority owns the Water and Sewer System, but the day to day operation is vested in the Borough. Also, he mentioned that the Authority can terminate the lease agreement. Mr. Knier also recommend that we set up a joint meeting of the Authority and Council. More discussion

took place. Mr. Fornwalt said that all employees work for the Borough. Solicitor asked which entity, Authority or Borough, was responsible for Storm Water Management. Council then made a request that the sewer secretary, Mrs. Gardner, develop a flow chart of where the revenues go once a customer pays their bills.

Gas Drilling. A discussion took place on the pro's and con's of gas drilling. Mr. Knier felt there may be some issues that need addressed, and suggested that the Planning Commission may want to discuss this.

Selling Water to County. President Daily asked Mr. Fornwalt about the borough selling water to the County. The Borough's Water Committee is to work on this.

### **Borough Reports**

Borough Manager-as submitted  
Police Chief – as submitted  
Fire Chief – No report  
Tax Collector-as submitted  
Health Officer-No report  
Zoning Officer-as submitted

Departmental reports were also reviewed.

Mr. Knier commended the Police and Fire Departments for their recent action relating to the house fire at the corner of North Washington and Green Sts.

### **Committee Reports:**

**Water** - Updates were given on the water line replacement project. Mr. Coup mentioned that he was told that substantial completion has taken place for Carpenter Street. Mr. Coup said that conditions of the \$50,000.00 grant he obtained from the County stipulated that final payments (not counting minor punch list items) need to be submitted by contractor, reviewed/approved by engineer, and approved by borough for payment, and the check issued by the end of August 2008. Mr. Coup stated that he has made the contractor and engineer aware of this many times over the last year. The Solicitor recommended that the Borough send a letter to the contractor notifying him of the timeline.

More discussion took place on the sale of water to the County. Mr. Fornwalt asked the Borough Manager to send a letter to the County asking where they stand on this issue.

Mr. Knier asked about the possibility of putting a water tower near The borough reservoir.

### **Finance Committee**

The committee will be meeting with the Tax collector, and  
The report back to the entire Council.

### **Personnel**

Mrs. Daily said that four resumes were received for the  
Position of part time treasurer, but none were suitable.

### **Equipment Committee**

Ms. Richards reported that a meeting of the committee  
Will take place on August 11<sup>th</sup>, 2008 at 4:00pm in Council  
Chambers.

### **Public Health And Safety**

The Health Officers request was discussed concerning  
Fee's for reinspection of facilities. Mr. Fornwalt felt the  
Solicitor should put together a draft ordinance. Solicitor  
Will send the draft to the Borough Manager, who will  
Then disseminate to Council.

### **Community Relations**

President Daily will work with the Borough Secretary to  
Develop a newsletter.

President Daily then called an Executive Session at approximately 9:30pm to discuss  
litigation and personnel items. It was stated that at the conclusion of the Executive  
Session, Council would adjourn .

The Executive Session ended at 10:00pm. On motion of Mr. Bertin, seconded by Mr.  
Knier, the Council meeting was adjourned at 10:01pm. Motion passes with all in favor.

Respectfully submitted,

Ed Coup  
Assistant Secretary