

Borough use only

Usage Dist.: R-1, R-2, R-3, R-4, CBD, C or I

Flood Dist.: FF, FW or Mfm.

Historical Dist. CL-1 or CL-II

Demolition permit required

Unified Construction Code permit required

Application No. / / Date Received by Boro / / Tax Parcel No. Fee \$ .00

**BOROUGH OF MUNCY ZONING ADMINISTRATION**

14 North Washington Street, Muncy, Pennsylvania 17756

**I APPLICATION FOR A ZONING PERMIT FOR THE DEVELOPMENT OR USE OF LAND AS FOLLOWS:**

I/We, \_\_\_\_\_ the undersigned, hereby apply for a permit to  Demolish,  erect,  alter,  use \_\_\_\_\_ for the purpose of \_\_\_\_\_

on the property located at \_\_\_\_\_

Applicant(s) \_\_\_\_\_ Property Owner(s) \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

Daytime Telephone \_\_\_\_\_ Daytime Telephone \_\_\_\_\_

Contractor \_\_\_\_\_ Address \_\_\_\_\_

Daytime Telephone \_\_\_\_\_

The size and shape of the lot and the location, with respect to property lines of the proposed and existing buildings, are set forth in the plat plan or attached plans: all changes and all intended uses are fully described hereon or on attachments.

A permit does not include any development or use not herein specifically set forth.

Lot Size \_\_\_\_\_ Area Sq. Ft. \_\_\_\_\_ Corner Lot \_\_\_\_\_ (Yes or No) Approximate Total Cost\*: \$ .00

Present setbacks: depth, front \_\_\_\_\_, rear \_\_\_\_\_; widths, side (1) \_\_\_\_\_ (2) \_\_\_\_\_ sum of 1 & 2 \_\_\_\_\_; present height: \_\_\_\_\_

Proposed setbacks: depth, front \_\_\_\_\_, rear \_\_\_\_\_; widths, side (1) \_\_\_\_\_ (2) \_\_\_\_\_ sum of 1 & 2 \_\_\_\_\_; proposed height: \_\_\_\_\_

Applicant signature(s):  \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

\*Include value of own and all labor and materials.

**II APPEAL-HEARING REQUEST TO THE ZONING HEARING BOARD:**

I/We, \_\_\_\_\_, the undersigned, hereby apply for a hearing in regard to the above rejected application for:

An appeal from the determination of the borough  A variance for relief from unnecessary hardship of the Zoning Ordinance,

An application for Special Exception,  A challenge to the validity of the Zoning Ordinance.

Owner's signature(s): \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**III BOROUGH ACTIONS:**

HISTORIC COMMISSION RECOMMENDATION:  Approval  Denial  Denial Commission Receipt Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Signature: \_\_\_\_\_, Chairman Recommendation Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

ZONING OFFICER'S PERMIT DETERMINATION:  Approval  Denial Officer Receipt Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Officer's note: \_\_\_\_\_

Officer's signature: \_\_\_\_\_ Officer's Decision Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

BOROUGH COUNCIL DEMOLITION DECISION:  Approval  Denial Council Receipt Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Signature: \_\_\_\_\_, President Decision Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

HEARING BOARD DECISION:  Approval  Denial Receipt Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Docket No. \_\_\_\_\_ Case-Hearth Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Signature: \_\_\_\_\_, Chairman Decision Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Zoning Officer's signature per Borough Council's direction: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Zoning Officer's signature per Hearing Board's direction: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

OCCUPANCY PERMIT certifying compliances with the provisions of this Chapter and other applicable ordinances:

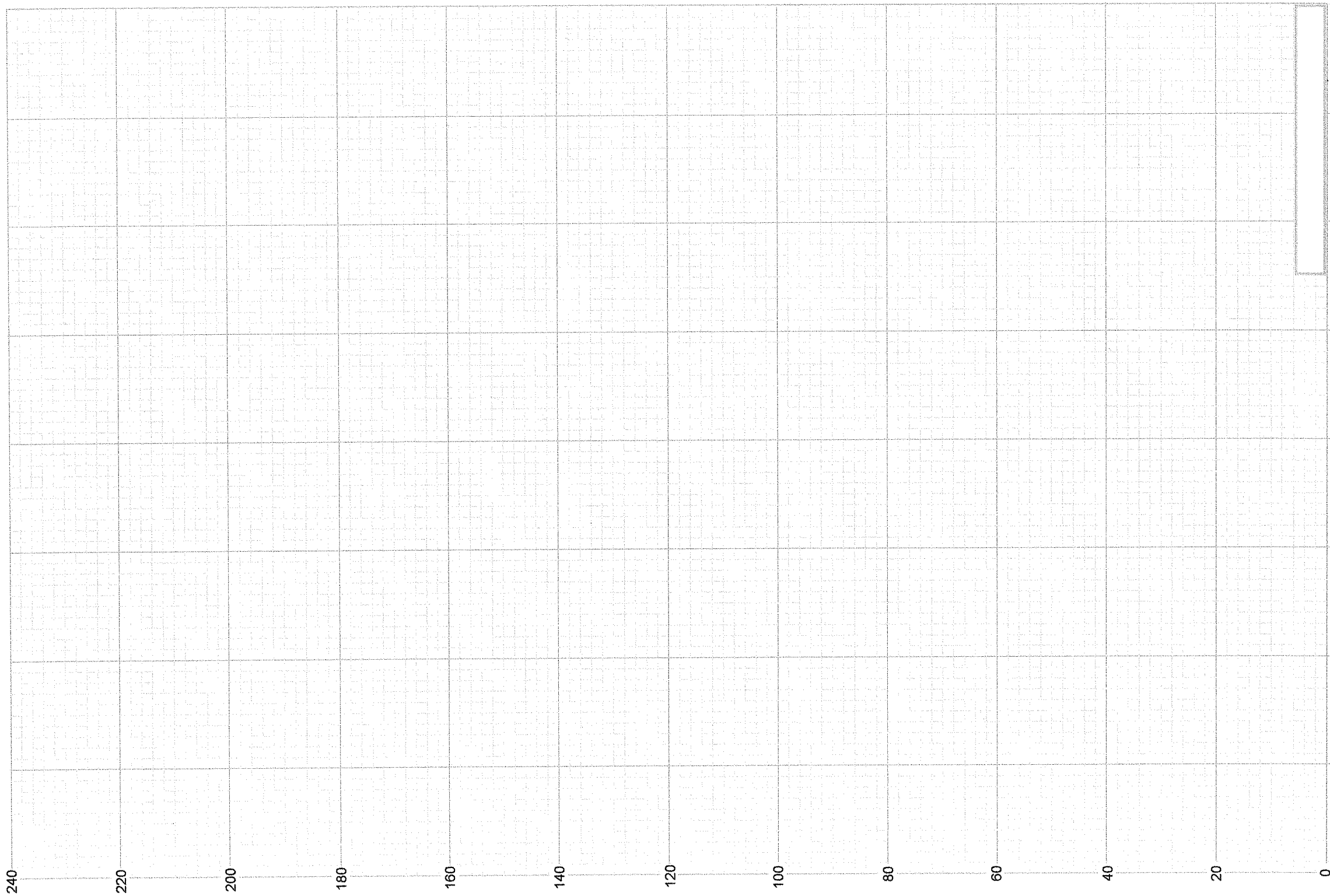
Zoning Officer's Occupancy Permit signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

A combined  approval and  denial indicates a mixed action. See the corresponding document. Any permitted development or use must comply with all given stipulations, provisions and conditions.

**NOTICES:**

- Other permits may be required.
- You have the right to appeal decisions. See Section II above.
- Sewer connection requires a separate application and approval process.
- Zoning Permits become void six months after issuance date.
- It is the responsibility of the property owner to supply any required drawings, deeds, calculations, surveys, etc. required to determine what deed restrictions, rights-of-way, easements, water and/or sewer lines, or other utility lines or facilities may be impacted before any proposed excavation or construction is begun. *Pennsylvania One Call*, (800) 248-1786, must be contacted before any excavation is started. The Borough must be provided with a plan, profile, hydraulic computations or other professional engineering study for any construction that would affect or impact existing storm water run-off of the property, showing that such work shall have no impact or adverse effects on neighboring properties.

Muncy Borough Permit Application Plat Plan



- Drawing requirements:
- 1) Show North arrow.
  - 2) Show lot lines
  - 3) Show street name(s)
  - 4) Scale: 1" = 20', each small block = 2', each large block = 20'
  - 5) Other drawings may be substituted as needed.
  - 6) Show dimensions of new construction to lot lines.

Plat Plan, Permit No. \_\_\_\_\_ Applicant Signature X Date \_\_\_\_\_